[letterhead of Krajowa Unia Producentów Soków – the National Federation of Juice Producers]

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#### THE STATUTE OF AN ASSOCIATION

## Chapter I

## **General Provisions**

#### Clause 1

- 1. The Association called "Krajowa Unia Producentów Soków", hereinafter referred to as the "Association", is a voluntary, self-governing and permanent Association that aims to integrate and represent the community of juice producers, developing and promoting initiatives, attitudes and activities conducive to the development of the juice production industry in Poland, fostering trust and respect for juice producers, creating appropriate conditions for the development of fruit-growing industry as well as contributing to increased consumption of juices in Poland and providing organizational and material support to individuals and organizational units which undertake the above efforts.
- 2. The Stowarzyszenie Krajowa Unia Producentów Soków may use the English name of the Polish Association of Juice Producers and the abbreviated name of Stowarzyszenie KUPS.
- 3. Whenever in the statute appears notion "juices" shall mean: concentrated juices, drinking juices, nectars and drinks from fruits and vegetables.

## Clause 2

The seat of the Association shall be in Warsaw.

### Clause 3

The Association operates based on the Polish Associations Act (Journal of Laws of 1989, No. 20, item 104, as amended) and this Statute and as such is an incorporated entity.

- 1. The Association may be a member of national and international organizations with a similar profile.
- 2. Whether or not to join or give up membership in the organizations referred to in section 1 shall be decided upon by the General Assembly of Members, by a qualified majority of the votes of at least 51% of the votes cast by the ordinary members participating in the General Assembly of Members.

The Association shall operate within the territory of the Republic of Poland. In order to give effect to its purposes and objectives, the Association may also operate outside the Republic of Poland.

#### Clause 6

The duration of the Association shall be unlimited.

## **Chapter II**

## Objectives and modus operandi

## Clause 7

The Association's basic purpose and objective is to organize and represent the juice producers community and to perform broadly understood actions aimed at the development of the fruit and vegetable processing industry and its raw material and technical resource base.

The Association shall enforce its objectives by:

- 1. Expressing opinions and advocating changes to the existing laws and draft laws applicable to juice producers, fostering advantageous fiscal, customs, quality management and health protection solutions (especially those that promote the sector's development) concerning the juices produced in Poland and the fruit and vegetables used in their production.
- 2. Lobbying for the justified interests of the sector with legislative and executive authorities and supervisory bodies.
- 3. Attempting to ensure special legal protection for juice producers and for the Polish juice production industry in their capacity as strategic trends in the development of the fruit and vegetable industry.
- 4. Developing business contacts and representing the producers of juices in their relations with other organizations, federations, and fruit and vegetable providers, both in Poland and abroad, in order to tailor the development of the resource base to the needs of juice production.
- 5. Promoting modern varieties of fruit, as well as cultivation, harvesting and transport technologies favoured by the fruit and vegetable processing industry, among the providers of fruit and vegetables.
- 6. Conducting analyses and gathering and disseminating accurate data concerning:
  - a) fruit and vegetable production forecasts in Poland and globally;
  - b) the production of fruits in Poland and abroad;
  - c) the development trends of the sector.
- 7. Preparing opinions concerning the education and training of engineers and technicians, as well as organizing various forms of trainings.
- 8. Cooperating with foreign partners, in particular, promoting domestic fruit producers and sellers, fostering the effective use and popularization in Poland of reports and publications presenting foreign scientific and technical achievements in the area of juice production.
- 9. Acting with special attention to small and medium enterprises.

- 10. Supporting the Voluntary Control System (VCS) with respect to juice control.
- 11. Organizing scientific and technical symposia, seminars, conferences, exhibitions and other events aimed at enforcing the Association's objectives.

- 1. The Association may, in order to give effect to its objectives, as specified in the Statute, appoint other organizational units, within the limits prescribed by law.
- 2. Organizational units mentioned in paragraph 1 are functioning basing on rules approved by KUPS Members GA and specifying: unit tasks, mode of establishing unit executive, functions appointment among executive, rules of cooperation with KUPS executive and other.
- 3. KUPS Management Board has a current control and supervision over units activities.

#### Clause 9

In pursuing the above objectives, the Association shall primarily operate based on the voluntary work of its members. It may, however, hire employees to conduct the Association's affairs.

#### Clause 10

The Association may conduct additional business activity on general terms, as specified in separate provisions of law. Any income earned by the Association on its additional business activity shall be used solely towards the performance of its objectives, as specified in the Statute, and may not be divided among its members.

The additional business activities of the Association may be:

- a) Activities of commercial organizations and employers (PKD 94.11.Z)
- b) Activities of commercial organizations, employers and professional organizations (PKD 94.1)
- c) Publishing of books and periodicals and other publishing activities, except for software (PKD 58.1)
- d) Publishing of books (PKD 58.11.Z)
- e) Other publishing activities (PKD 58.19.Z)
- f) Software activities (PKD 58.2)
- g) Publishing activity in the field of other software (PKD 58.29.Z)
- h) Management activities (PKD 70.2)
- i) Public relations and communication (PKD 70.21.Z)
- i) Other business and management consultancy (PKD 70.22.Z)
- k) Research and development works in the field of natural and technical sciences (PKD 72.1)
- 1) Research and development works in the field of biotechnology (PKD 72.11.Z)
- m) Research and development works in the field of other natural and technical sciences (PKD 72.19.Z)

- n) Research and development works in the field of social sciences and humanities (PKD 72.20.Z)
- o) Advertising (PKD 73.1)
- p) Activities of advertising agencies (PKD 73.11.Z)
- q) Market and public opinion research (PKD 73.2)
- r) Market and public opinion research (PKD 73.20.Z)
- s) Other professional, scientific and technical activities elsewhere unclassified (PKD 74.9)
- t) Other professional, scientific and technical activities elsewhere uncalssified (PKD 74.90.Z)
- u) Office administration activities, including support activities (PKD 82.1)
- v) Service activities related to administrative office support (PKD 82.11.Z)
- w) Photocopying, document preparation and other specialized office support activities (PKD 82.19.Z)
- x) Activities related to the organization of fairs, exhibitions and congresses (PKD 82.3)
- y) Activities related to the organization of fairs, exhibitions and congresses (PKD 82.30.Z)
- z) Other non-school forms of education, elsewhere unclassified (PKD 85.59.B)
- (aa) Educational support activities (PKD 85.60.Z)

## **Chapter III**

## Members; their rights and obligations

#### Clause 11

- 1. Both individuals and legal entities may be members of the Association.
- 2. A legal entity may only be a supporting member of the Association.
- 3. Foreigners may also be members of the Association, whether they reside in Poland or abroad.

## Clause 12

The following member categories shall be distinguished:

- 1. Ordinary members;
- 2. Supporting members;
- 3. Honorary members;

#### Clause 13

1. Any individual who is of age and has the requisite knowledge, experience and qualifications in the area of the production of and trading in juices, who supports the objectives of the Association and warrants that the Association's objectives shall be performed, may be appointed an ordinary member of the Association.

- 2. Any individual or legal entity conducting production, commercial or service-provision activity in the juice sector and who supports the Association's objectives, may be appointed a supporting member of the Association. Supporting members shall act within the Association through their representatives.
- 3. Any individual who contributed markedly to the development of the concepts behind the Association or otherwise made an outstanding contribution to the Association, may be appointed a honorary member of the Association.
- 4. Ordinary and supporting members are accepted by the Management Board on the basis of a resolution by majority of votes in the presence of the quorum necessary to pass a valid resolution. The resolution of the Management Board refusing admission to the Association may be appealed against to the General Assembly of Members. An appeal may be lodged with the Management Board within 14 days of the delivery of the resolution. The Management Board is obliged to present the appeal at the next General Assembly of KUPS Members.
- 5. The appointment or ordinary and supporting members shall become effective based on a written declaration having a form specified by the Management Board. A newly-appointed member shall pay a registration fee, provided that the General Assembly of Members has determined the amount thereof.
- 6. Honorary members shall be appointed by way of a resolution adopted by the General Assembly of Members upon the motion of the Management Board.

- 1. An ordinary member shall:
  - a) have active voting rights with respect to the governing bodies of the Association;
  - b) have passive voting rights with respect to the governing bodies of the Association;
  - c) be entitled to participate in the Association's activities;
  - d) be entitled to submit opinions, motion and demands to the Association's governing bodies;
  - e) be entitled to use the facilities, benefits and assistance provided by the Association in the performance of the tasks specified in Clause 7 of the Statute;
  - f) be regularly informed of the activities of the Association and the steps taken to further their common interests.
- 2. An ordinary member shall be obliged to:
  - a) actively participate in the activities of the Association and in the performance of its objectives;
  - b) observe the provisions of the Statute, the by-laws and the resolutions of the governing bodies of the Association;
  - c) regularly pay the membership fees specified by the General Assembly of Members of the Association.

- 1. Supporting and honorary members shall have the rights specified in Clause 14 section 1 subsections c, d, e and f.
- 2. Supporting members who are individuals shall have the rights specified in Clause 14 section 1 subsection b.
- 3. Supporting members shall be obliged to timely discharge their obligations and observe the provisions of the Statute, the by-laws and the resolutions of the governing bodies of the Association;
- 4. Honorary members shall be exempt from the obligation to pay any membership fees.

- 1. Membership shall cease following and upon:
  - a) a voluntary resignation from membership in the Association, submitted in writing to the Management Board, after such resigning member has paid all of their due membership fees or, in the case of the supporting members, has performed certain other obligations;
  - b) the death of the member or the loss of "legal personality" by an incorporated entity, in the case of the supporting members;
  - c) the failure to meet the conditions referred to in Clause 13 section 1 of the Statute;
  - d) the deletion from the list of members due to the late performance or non-performance of the obligation to pay the membership fee, or other obligations, over more than six (6) months, or the loss of the conditions necessary to obtain membership in the Association;
  - e) being expelled from the Association due to a glaring breach or non-observance of the provisions of the Statute, the resolutions or by-laws;
  - f) being divested of honorary membership under a resolution of the Association's governing body which appointed the given member.
- 2. In the cases described in section 1 subsections d and e, membership shall cease under a relevant resolution of the Management Board. The Management Board shall notify the member in writing, by mail with receipt confirmation requested, of deleting him from the list of members or expelling him from the Association. The notice should state the reasons for the deletion or expulsion. The member is question may appeal against the decision of the Management Board by filing his appeal with the General Assembly of Members within 14 (fourteen) days from the date on which the notice was received. The matter shall be resolved by the General Assembly of Members as soon as possible, with a majority of the votes present at the Assembly, cast by secret ballot. The decision of the General Assembly of Members shall be final and binding. If the General Assembly of Members is unable to reach a decision on the deletion or expulsion of a member due to the absence of the required quorum, the decision of the Management Board shall have no legal effects until such decision is reached. Over the course of the appeal procedure, the member in question shall retain all membership rights.

## **Chapter IV**

## **Governing Bodies of the Association**

## Clause 17

The following shall be the Association's governing bodies:

- 1. The General Assembly of Members;
- 2. The Management Board;
- 3. The Audit Committee.

#### Clause 18

- 1. The term of office of all governing bodies shall be four (4) years.
- 2. The Management Board and the Audit Committee shall be appointed by the General Assembly of Members by secret ballot with an absolute majority of the votes, from among an unlimited number of candidates. The General Assembly of Members may at any time dismiss the members of the Management Board or the Audit Committee.
- 3. Resolutions of the Association's authorities, unless the statute provides otherwise, are adopted in open voting by a simple majority of votes in the presence of at least half of the total number of authorized members of a given body (quorum), subject to the provisions of §20 section 4 lit. b. The assembly may pass a secret ballot on any matter. Secret voting is carried out on the election and dismissal of the Association's authorities or their members.
- 4. Members of the Association's governing bodies shall not receive any remuneration for serving their functions.

- 1. If, during a term of office, a member is dismissed or ceases to be a member of the Association following resignation, expulsion or death, the remaining members of the given governing body shall appoint replacement members (co-optation), with a 2/3 majority of the votes. The term of office of the replacement members shall expire upon the expiration of the term of office of the remaining members of that body or a part thereof.
- 2. The number of replacement members appointed in the course of the term of office may not exceed one half of the total number of members of the given governing body appointed by secret ballot under a resolution of the General Assembly of Members.
- 3. The appointment of replacement members must be approved by a resolution of the upcoming General Assembly of Members adopted by secret ballot with an ordinary majority of the votes. Should the General Assembly of Members refuse to approve an appointment, such replacement member shall be deemed dismissed, and the General Assembly of Members shall appoint another person in their place and stead. All actions effected by the so dismissed person shall remain in force.

## The General Assembly of Members

## Clause 20

- 1. The General Assembly of Members shall be the supreme governing body of the Association.
- 2. The following shall participate in the General Assembly of Members:
  - a) ordinary members with the power to vote;
  - b) supporting members, honorary members and the invited guests with the power to give advice.
- 3. General Assembly of Members are held at the seat of the Association or any other place in the territory of the Republic of Poland. The Management Board shall notify the members of the place, date and agenda of the assembly at least 14 days prior to the date of the General Assembly of Members.
- 4. Resolutions of the General Assembly of Members may be adopted in the presence of:
  - a) if voted upon for the first time at least the number of members specified in Clause 18 section 3;
  - b) if voted upon for the second time, which may be scheduled immediately after the first one irrespective of the number of the persons authorized to vote.
- 5. Members of the Association during General Assembly of Members may participate and exercise their right to vote through proxies. Power of attorney power of attorney should be given in writing to be valid and should be attached to the protocol of General Assembly of Members.

- 1. The General Assembly of Members may be ordinary or extraordinary.
- 2. The ordinary General Assembly of Members shall be convened once per year.
- 3. The General Assembly of Members shall proceed according to the assembly by-laws it has adopted.
- 4. The General Assembly of Members shall be chaired by the Chairman elected by the participating members at the beginning of each assembly. Minutes shall be taken of each General Assembly of Members by a person appointed by the Chairman.
- 5. The Extraordinary General Assembly of Members may be convened at any time, in especially justified cases.
- 6. The Extraordinary General Assembly of Members shall be convened by the Management Board:
  - a) of its own initiative;
  - b) at the request of the Audit Committee;
  - c) upon a justified request of at least 20% of the ordinary members.
- 7. In the cases specified in section 6 subsections b and c, the Extraordinary General Assembly of Members shall be held not later than within 30 (thirty) days from the date of delivery to the

- Management Board of an appropriate request, subject to the timeframe specified in Clause 20 section 3.
- 8. An Extraordinary General Assembly of Members shall decide solely upon the matters for the purpose of which it was convened and which were listed in the agenda delivered to the members.

The following shall be included in the scope of authority of the General Assembly of Members:

- 1. Specifying the main categories of activities of the Association;
- 2. Adopting the Statute and the amendments thereto;
- 3. Approving the by-laws of the Association's governing bodies;
- 4. Adopting the budget;
- 5. Appointing and dismissing members of the Association's Management Board and the Audit Committee;
- 6. Examining and approving reports of the Association's governing bodies;
- 7. Determining the amount of membership fee and registration fee;
- 8. Examining the requests and demands submitted by the members of the Associations or its governing bodies;
- 9. Adopting resolutions on the membership in other organizations;
- 10. Awarding and divesting members of the status of a honorary member;
- 11. Adopting resolutions on the dissolution of the Association and the purposes towards which its assets should be earmarked;
- 12. Adopting resolutions in other matters submitted to the agenda.

## The Management Board

#### Clause 23

- 1. The Management Board manages the overall activities of the Association, in accordance with the resolutions of the General Assembly of Members, represents it outside, and is responsible to the General Assembly of Members. Letters and documents are signed on behalf of the Management Board by the President or the Vice President, subject to the provisions of §30
- 2. The Management Board shall be composed of not more than nine (9) members, including the President, two (2) Vice-Presidents and six (6) members of the Management Board. The President shall be appointed with a separate resolution of the General Assembly of Members.
- 3. The operational rules of the Management Board shall be specified in the by-laws and approved by the General Assembly of Members.
- 4. Management Board meetings shall be held on an as-needed basis, however, not more seldom than four (4) times per year.
- 5. The Management Board shall adopt resolutions with an ordinary majority of the votes.

The scope of the Management Board's activities shall include:

- 1. Performing the objectives and resolutions of the General Assembly of Members;
- 2. Specifying detailed types of efforts to be pursued;
- 3. Determining the budget and the draft budget, and presenting the same for approval to the General Assembly of Members;
- 4. Managing the Association's assets;
- 5. Adopting the by-laws of the Office of the Management Board;
- 6. Adopting decisions concerning the purchase or disposal of movable and immovable assets;
- 7. Appointing committees, teams and specifying its tasks;
- 8. Convening the General Assembly of Members;
- 9. Organizing and conducting business activity, including hiring and dismissing employees and determining the scope of their duties, their labour by-laws and the employer's other obligations required under the applicable provisions of law;
- 10. Adopting resolutions concerning membership issues (appointment, deletion and expulsion of members);
- 11. Maintaining documentation related to membership in the Association;
- 12. Submitting requests for appointing honorary member of the Association or divesting them of this title;
- 13. Filing reports on its operations at the General Assembly of Members.

## **The Audit Committee**

#### Clause 25

- 1. The Audit Committee is a governing body of the Association that is appointed to control and supervise its activities.
- 2. The Audit Committee shall consist of three (3) members, including a chairman.

## Clause 26

The scope of activities of the Audit Committee shall include:

- 1. Controlling the Association's activities;
- 2. Submitting the conclusions of its control activities to the Management Board;
- 3. The right to demand the convocation of the Extraordinary General Assembly of Members if it determines that the Management Board has not been fulfilling its obligations, as defined in the Statute, as well as the right to demand that a meeting of the Management Board be called;
- 4. The convocation of the General Assembly of Members, should the Management Board fail to convene the same within the timeframe or manner specified in the Statute;

- 5. Submitting motions at the General Assembly of Members for discharging (or refusing to discharge) the members of the Association's governing bodies from their respective duties;
- 6. Submitting reports from its activities at the General Assembly of Members.

- 1. Members of the Audit Committee shall have the right to participate, and have an advisory vote, at the Management Board meeting. Members of the Audit Committee may not serve other functions in the Association's governing bodies.
- 2. The Audit Committee operates based on its by-laws approved by the General Assembly of Members.

## **Secretary General**

#### Clause 27a

- 1. The Management Board to provide administrative handling of Association appoints Secretary General
- 2. The Secretary General shall represent the Association in range of granted power of attorney

## Chapter V

#### Assets and funds

## Clause 28

The Association's assets shall be its immovable assets (i.e. real property), movable assets and monies.

#### Clause 29

- 1. The sources of the Association's assets shall be:
  - a) Registration fees and membership fees;
  - b) Proceeds from the immovable and movable assets owned or used by the Association;
  - c) Subventions;
  - d) Donations, bequests and legacies;
  - e) Proceeds from the Association's activities, as defined in the Statute;
  - f) Proceeds from business activity.
- 2. Members of the Association shall pay annual fees in return for their membership. Ordinary members shall pay their membership fees by the end of the first quarter of each year. The amount of the fee due from the supporting members and the manner in which the same shall be paid shall be determined by the Management Board of the Association by way of a resolution.
- 3. The Association shall keep financial and accounting books and records, in accordance with the applicable provisions of Polish law.

In order to be valid, declarations of intent, letters and documents concerning the Association's economic rights and duties (i.e. rights and duties concerning property) shall require the signatures of two members of the Management Board, including that of the Chairman or Vice-Chairman.

## Chapter VI

## Amending the Statute and dissolving the Association

- 1. Amending the Association's statute by the General Assembly of Members requires a qualified majority of 2/3 of votes in the presence of at least half of those entitled to vote, including persons acting on the basis of powers of attorney granted in accordance with § 20 section 5. The provisions of § 20 para. 4 point: b does not apply.
- 2. Dissolving the Association requires that a resolution on dissolution be adopted by two subsequent General Assembly of Members, at an interval of not less than 30 (thirty) days. The resolutions must be adopted with a majority of 2/3 (two-thirds) of the votes, in the presence of at least one half of the members of the Association. The provisions of Clause 20 section 4 subsection b shall not apply.
- 3. Amending the Statute and dissolving the Association may the subject of the General Assembly of Members only if such matters have been put on the agenda of the General Assembly of Members. The notice referred to in Clause 20 section 3 shall be accompanied by the draft of the relevant resolutions.
- 4. When adopting a resolution on dissolving the Association, the General Assembly of Members shall determine the manner in which liquidation is to be conducted and the manner in which the Association's assets are to be expended.
- 5. The provisions of the Polish Associations Act of 7 April 1989 (Journal of Laws No. 20, item 104, as amended) shall apply *mutatis mutandi* to any matters concerning the dissolution and liquidation of the Association that are not regulated herein.

# Ordinary Member

## **DECLARATION**

I declare willingness to join Polish Association of Juice Producers as an ordinary member.

I declare that I have read the Association's statue and I declare to follow it and to fulfil obligations for the Association.

Name
Position
PESEL identity card no.
Adress of residence
Adress for Coresspondecne
phone: e- mail

I inform that I have recommendation to join the Association from the Company:

Name:			
Adress			
phone:mail:			
		date	signature
	Supporting me	ember	
	DECLARAT	ION	
As a person / people empowered to re	epresent the com	pany:	
Name:			
Address:			

phone:		
I declare / we declare willingness to join Polish A member.	Association of Juice Produc	eers as a supporting
I declare / we declare that I / we have read the As and to fulfil obligations for the Association.	sociation's statue and I / w	ve declare to follow it
The person empowered to act in frames of the Ass	sociation and to represent	the company:
Mr / Ms		
Address for corespondence		
Power of attorney in the attachement.		
	date	signature(s)

Ref. No. Place, date

# Power of attorney

I empower Ms/Mr	
Name	
	•••••
To represent our company	
	•••••
	•••••
	•••••
(company's name)	
( Address )	
and to take part in Polish Association of Juice Producers activities.	
signature(s)	
Signature(s)	